

**SPENCER VALLEY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES
NOVEMBER 9, 2022**

I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING

A. Call to Order: Carol Frausto called the meeting to order at 5:04 P.M.

B. ROLL CALL:

MEMBERS PRESENT: Carol Frausto, Board President/Clerk
Lucinda Arntson, Board Member
J. Beau Cseri, Board Member

MEMBERS ABSENT: None

ADMIN PRESENT: Kelly Baas, Superintendent
Kathleen McKenzie, Asst. Supt.

C. Approval of Minutes

A. Motion to approve the Minutes of the October 12th Regular Meeting

Motion by Lucinda Arntson, second by Carol Frausto

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri; Abstain: Carol Frausto

D. Adoption of Agenda

Motion to adopt the agenda.

Motion by Carol Frausto, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

II. PUBLIC COMMUNICATION: None

III. REPORT SECTION – Oral

A. Staff Sharing

- Teacher Elena Hood shared about the school's writing goal and the use of Writer's Workshop in her 1st-2nd grade classroom. The process includes having the students brainstorm ideas, pick their own topics, do all their own writing, self edit, partner edit and then conference when complete. Work samples were shared.

B. Superintendent/Principal Report

The Superintendent reported:

- Family Movie Night unfortunately had more socializing than movie watching. Changes will need to be made.
- She attended a Community of Practice Meeting where she shared Spencer Valley's progress in implementing PBIS and was able to talk with other districts about their implementation.
- The Teacher Planning Day with Julian Elementary was held on October 21st and was amazing. We had positive feedback about the day and look forward to planning more activities together.
- Red Ribbon Week was October 24-28. ASB students planned the week and the activity on the 28th, and BMX Pros Trick Team came on the 26th.
- Fall Festival was on the 31st. Many students left at noon to go the carnival at Julian elementary. Next year it might be better to have it on a minimum day.

- The Community Drug Presentation on November 2nd with Rocky Herron was not well attended, but the County of San Diego was able to provide dinner for all attendees.
- She attended a Superintendents meeting at SDCOE and a small school district Superintendents meeting in the afternoon.
- Parent teacher conferences are in progress this week. Every day is a minimum day, and Friday is a holiday.
- Parents still aren't getting school communications, even though they are provided via paper and email on Mondays. She is considering shortening the newsletter and sending an all call every Sunday evening.
- She is meeting with teachers to develop a new salary schedule, that will be brought to the board for consideration toward the end of the year.
- She is going to meet with all classified staff to provide a summary of their job assignment including days/hours, wage, benefits and any other pertinent information.
- Michael Fullan professional development for governing teams is being offered by SDCOE and SD County School Boards Association free of charge on Tuesday February 14 from 1-4 PM. It would be fantastic if all could attend.
- The Shakespeare production will be Hamlet. A student friendly script was purchased. Cara Marino and Vanessa Contopulos will be directing. Scripts will be sent home over winter break and auditions will be the first week of January. Rehearsals will be on non-minimum days from 1:30-2:30. A parent meeting will be held on January 11th, and the play will be from March 21-23.

C. Enrollment

- 44 students currently enrolled.
- October attendance was 95.91%, with YTD attendance at 96.04%.
- Perfect attendance awards were given out to 7 students for September and 6 students for October. These students were present every day and had no tardies.

D. Curriculum and Instruction

- The teachers continue to work on their writing goal.
- Teachers are meeting individually with the Superintendent regarding MTSS on Thursday's when there is no staff meeting.

E. Facility Update

- All Annex door cores have been replaced and keyed correctly.
- The rain revealed water issues in Ritchie Hall. The District is working with Tom Silva to obtain bids for gutter replacement, and also for woodworking/painting.
- Talks have begun with an engineer to design plans to update the water tank to 10,000 in the same footprint as the current system.
- The cameras are now working at the Annex. Discussions were made to install cameras, and a PA system, on the original buildings. A quote is forthcoming.
- Answers to questions about the preschool paperwork were finally provided. The Superintendent is working on completing the paperwork.

F. Business Report

- The Auditors were sick when the scheduled visit was to occur, so documents will be provided via email or uploaded online. The audit must be completed by December 15th.
- The First Interim reporting period ended on October 31st. The Asst. Supt. is making changes, updating the budget as necessary, and completing the reporting for the December meeting.

- Year end reportables including W2 and 1099 info will be due in December and early January.
- Starting in 2023, Form 700s must be submitted online.
- Two teachers have requested to attend Professional Development regarding aligning Restorative Practices and PBIS.
- SDSU is surveying school board members should you wish to participate.

IV. INFORMATION & STUDY

A. 22-23 Local Control & Accountability Plan (LCAP) Data and Goals

Superintendent Baas shared a review of data and goals for the 22-23 LCAP. Shared data included student achievement data and student and parent climate survey results with some comparisons to the previous year. The four LCAP goals include quality teaching and learning, school attendance and a safe environment, access to enrichment and maintaining school, family and community partnerships, and establishing a Multi-Tiered System of Support and prioritizing Social-Emotional Learning.

V. ACTION ITEMS FOR CONSIDERATION AND APPROVAL

A. Approve 2022-23 Master Contract with The Stepping Stones Group

Motion to approve the Master Contract with The Stepping Stones Group.

Motion by Carol Frausto, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

B. Approve 2022-23 Master Contract with Verbal Behavior Associates

Motion to approve the Master Contract with Verbal Behavior Associates.

Motion by J. Beau Cseri, second by Carol Frausto

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

C. Approve 2022-23 Master Contract with Specialized Therapy Services

Motion to approve the Master Contract with Specialized Therapy Services.

Motion by Carol Frausto, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

D. Approve Date for Annual Organizational Meeting

Motion to approve December 14, 2022 as the date for the Organizational Meeting.

Motion by Carol Frausto, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

E. Approve Use of Facilities – Boy Scout Troop 271

Motion to approve the use of facilities by Boy Scout Troop 271.

Motion by Carol Frausto, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

F. Approve Classified Sick Leave Days

Motion to approve sick days for classified employees as follows:

1. Sick leave benefits to regular full-time (8-hour day, 40-hour week, 12 month) employees shall be twelve (12) days per year, cumulative. Sick leave for a part-time or regular hourly employee shall be on the basis of his/her daily hours one day per month of service, cumulative. However, a new employee shall not be eligible to take more than six (6) days until the first day of the calendar month after the completion of six months of active service.
2. Upon request by the District, an employee shall be required to present a medical doctor's certificate verifying the sick leave and/or a medical authorization to return to work if the illness exceeds three (3) consecutive days or the District has reason to believe sick leave has been abused.
3. Sick leave deductions shall be made in increments of no less than one hour.
4. Pay for any day of such absence shall be the same as the pay which would have been received had the employee served during the day of illness.
5. If an employee does not take the full amount of leave allowed in any year under this section, the amount not taken shall not be accumulated from year to year.

Motion by J. Beau Cseri, second by Carol Frausto

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

VI. CONSENT ITEMS

A. Approve October 2022 Commercial Warrants

Motion by Carol Frausto, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

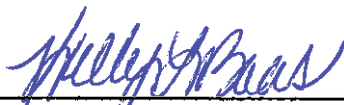
VII. ADJOURNMENT

The Board adjourned at 6:02 P.M.

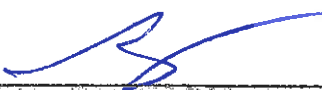
**The next regularly scheduled meeting will be:
December 14, 2022 at 5:00 P.M. at Spencer Valley School.**



Carol Frausto, Board President



Kelly Baas, Superintendent



Kathleen McKenzie, Asst. Superintendent, HR & Business Services